

**Hatcher Garden and Woodland Preserve
Rental Agreement**

Please complete and return to:

Hatcher Garden and Woodland Preserve, Post Office Box 2337, Spartanburg, SC 29304-2337

Fax: 864-595-1195

Client: _____ Telephone: _____

Address: _____

City: _____ State: _____ Zip _____

Purpose: _____

Reservation date: _____ Start time: _____ Finish time: _____

Fee: _____ Location: _____

I have read the rules governing the use of Hatcher Garden and Woodland Preserve for special events and agree to abide by them. I agree to pay the fees quoted above. I indemnify The Spartanburg County Foundation, Hatcher Garden and Woodland Preserve, their boards, and staff members and save them harmless from suit, action, damages, liability, and expense in connection with personal injury, property damage, or theft. I agree to pay for any damage done to the garden. I will not use the garden for any purpose other than that described above without permission from Hatcher Garden and Woodland Preserve. I also understand that all fees must be paid in full two (2) weeks prior to the event.

Rental Party Representative Signature

Date

Print Name